

Term	Year 7
	Explore
	Explore yourself and the world of careers
Learning aims	Students should be able to - Identify their own strengths, interests, skills and qualities and be able to identify where they can develop these for future employment. Understand the different types of work, including employment, self-employment and voluntary work. Understand about the laws and by laws relating to young peoples permitted hours and types of employment and how to minimise health and safety risks. Understand different work roles and career pathways including clarifying their own early aspirations
HT1	Who am I? – Exploring my strengths, interests and skills and how these are important for my future career, understanding how to set targets, assess these and gain further support
HT2	Exploring opportunities - careers sectors. What is a careers sector and what jobs can I do in this sector. What skills do each of the jobs need and how does this match my own skills
HT3	The workplace and the law - Understanding the law and the different types of employment. How does this relate to health and safety?
HT4	Employability skills an introduction. What are they and what do you need to be successful in each. How do I currently use these skills in my lessons? How can I improve these skills – Dragons Den
HT5	Jobs for tomorrow – How do I progress and work my way up from an entry-level job? What are the qualifications that I can do and when? How are jobs changing and developing?
HT6	Work and Wellbeing – Why is job satisfaction important? How can I manage my wellbeing, progress and achievements?

Year 8
Discover
Discover your options for your future
<p>Students should be able to - Understand about labour market information, skills and progression routes. Understand the available to them at the end of KS3 and the skills to manage the decision making process. The skills and qualities required to engage in enterprise</p>
<p>My subjects, my options - What careers can I do with the subjects that I study? A detailed look at the different subjects and the careers and opportunities that can come from studying subjects.</p>
<p>The world of careers - Labour market information – What is it? Where can I find it and how will it help me make decisions now and in the future</p>
<p>Changing ideas – Exploring options and development of career flight path based on different options taken</p>
<p>Enterprising – Business organisation and structure - The Apprentice</p>
<p>Preparing for your future – Understanding the application process and the skills you need to be successful.</p>
<p>Stereotypes and discrimination in the workplace. What is this and where can you find help and support.</p>

Year 9
Focus
Focus on how you can prepare yourself for your future
<p>Students should be able to -Understand how their strengths, interests skills and qualities are changing and how to relate this to future employability. Understand the changing patterns of employment, different types of businesses and, how they are organised and financed. Attitudes in relation to work and enterprise including customer service and protecting cooperate or brand image. Managing personal and business finances</p>
<p>Business structure and pay - Credit and debit. What are finances and what is the difference between credit and debit. Reading bank statements and knowing what your balance means. How are business finances structured?</p>
<p>Business structure and pay - income and payslips. Understanding what you are paid and what businesses need to understand about paying their employees</p>
<p>Budgeting - Personal and Business - To understand what a budget is and why it is important both in business and personal finances</p>
<p>Enterprise skills - To understand how to build a business and what skills you need to be successful</p>
<p>Planning for future finances - savings, finance and interest. Understanding the difference and why these are important for the future</p>
<p>Planning for the future - work experience and qualifications. Understanding what is required from work experience and the qualifications that are open to you from post 16 onwards</p>

Year 10
Develop
Develop your knowledge, skills and ambitions in the workplace
<p>Students should be able to - Know about the information advice and guidance available to them and how to access appropriate support. To further develop employability skills. To research, secure and take full advantage of any opportunities for work experience.</p> <p>Understand the range of opportunities that are available to them for career progression, including in education, training and employment</p>
<p>Work Experience – Finding a placement, developing the skills needed to be successful</p>
<p>Careers and Qualifications – what are they? Where can I study them and how do I apply? What difference do they make for my future career?</p>
<p>Employability skills continued – How are my skills developing – How can I use my skills to develop further? Changing ideas – Exploring options and development of career flight path based on different options taken</p>
<p>Making decisions – An in-depth look at post 16 education providers.</p>
<p>Preparing for my future 1- WEX preparation, C.V's, networking and interview techniques</p>
<p>Preparing for my future 2- Personal statements, college application preparation</p>

Year 11
Evolve
Evolve into a young adult with the knowledge and skills to be successful in your future
<p>Students should be able to - Be able to make decisions about their future. Be able to complete application forms. Understand about employer rights and responsibilities at work. Understand confidentiality in the workplace, when it should be kept and when it might need to be broken. Understand about harassment in the work place and how to manage this – the legal consequences of harassment</p>
<p>Pathways and personal decisions – College applications</p>
<p>Preparing for beyond – What happens at 18? Opportunities and options after post 16.</p>
<p>My rights and responsibilities - as an employee or employer – The law of the workplace, confidentiality and being safe in the work environment</p>
<p>Life after Essa – National insurance numbers, paying bills, being financially stable, applying for driving license and being safe. Reviewing and reflecting and preparing for the transition to post 16 education.</p>
<p>Exams</p>